

Marion County Fair 4-H Assistant Application

Due to the Marion County KSRE Office by May 24, 2019
-Interviews will take place the first week of June-

Marion County Extension 202 S. 3rd Street, Marion, KS 66861
Phone: 620-382-2325 · Email: tcope@ksu.edu

Job Description

Purpose: The Marion County 4-H Fair Assistant will assist the Marion County Extension Office with duties of the Marion County Fair-July 20-27, 2019.

Responsibilities

1. Fair Entry training by office staff
2. Become certified in ServSafe: Food Handlers Training (Training provided)
3. Assist with exhibit check-ins
4. Assist Agent with supervision of exhibit judging (Livestock and 4-H Building)
5. Assist Office Professional with Livestock Show Programs and the Auction Book
6. Assist with entering exhibit results
7. Assist Agent with supervision of 4-H Food Stand:
 - a. Daily setup of Food Stand
 - b. Organizing kitchen and dining area
 - c. Proper food handling and Food Stand cleanliness
 - d. Food preparation
 - e. Final cleanup and closure of Food Stand
8. Supervise Judging Contests
9. Assist with office organization

Qualifications:

1. Pass Background Check
2. High School Graduate
3. Experience working with youth and families
4. Experience preparing and handling food
5. 4-H Alumnus (*Preferred*)

Compensation:

The Marion County 4-H Assistant will receive a total payment of \$650 for the position and not exceed 60 hours worked. The position will begin July 20th and terminate July 24, 2019. Note: Fair Entry and ServSafe Training may take place before July 20th. Pay is reviewed on a yearly basis by the Marion County Extension Board and 4-H Council.

Kansas State University is committed to making its services, activities and programs accessible to all participants. If you have special requirements due to a physical, vision, or hearing disability, contact the Marion County Office: 620-382-2325.

Kansas State University Agricultural Experiment Station and Cooperative Extension Service
K-State Research and Extension is an equal opportunity provider and employer.

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Applicant Information

Name: _____ Date of Birth (MM/DD/YYYY): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone: () _____ Email Address: _____

High School Attended: _____

4-H Alumna (Y/N): _____ Years in 4-H: _____ 4-H Club: _____

Work History

Dates of Employment: From _____ To _____

Company: _____ Job Title: _____

Phone Number: _____ Supervisor: _____

Responsibilities:

References

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer. I certify that answers given herein are true and complete to the best of my knowledge.

Signature: _____ **Date:** _____